

# Public Document Pack



Date: **30 November 2022**  
Our Ref: **Governance & Audit Committee/Agenda**  
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## GOVERNANCE & AUDIT COMMITTEE

**30 NOVEMBER 2022**

A meeting of the Governance & Audit Committee will be held at **7.00 pm on Wednesday, 30 November 2022** in the Council Chamber, Council Offices, Cecil Street, Margate, Kent.

### Membership:

Councillor Boyd (Chair); Councillors: Dexter (Vice-Chair), Braidwood, Duckworth, Garner, Hopkinson, Kup, Leys, Pat Moore, Shrubbs, Towning and Whitehead

## SUPPLEMENTARY AGENDA

Item  
No

Subject

7. **RISK MANAGEMENT** (Pages 3 - 6)



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### Summary of risks scoring 8 or more after mitigation

#### 1. Current risks

##### Burial space (9)

Capacity at Margate Cemetery is reducing.

The team has immediate mitigating actions in place to support this and the council is also actively searching for and considering options for adding new cemetery capacity in Margate.

##### Old Workshop Jackey Bakers (12)

This area is currently fenced off to prevent access but has been subjected to vandalism.

Planning is being sought to demolish and replace with grass landscaping.

##### Algae on slipways (9)

Algae grows rapidly on smooth surfaces covered by the sea at high tide and exposed at low tide and is slippery when wet.

A contractor is in place to clean the slipways and additional signage will be provided to warn those accessing the slipways.

##### Major emergency (9)

A major emergency is an event or situation which threatens serious damage to human welfare. Training in this area has reduced as a result of the Brexit and Covid-19 emergencies.

The council has emergency planning preparedness in place through the partnership with the Kent Resilience Team and this area needs to continue to be resourced.

##### Inappropriate watercraft use such as jet skis (9)

There is a risk of injury/harm from collision between craft and swimmers.

A Beach and Coast Manager has now been recruited and the Water User Group Policies will be revisited to make changes for the 2023 season.

##### Tenant Health and Safety (8)

The occurrence of a significant incident leading to injury or death of a TDC tenant or tenants and the New Fire Safety Legislation and Building Safety Act.

New Health and Safety Policies have been adopted and there is routine monitoring and reporting in place, including quarterly to Cabinet. It's a standing item on the Corporate Health and Safety Committee agenda. There is an experienced, trained and well resourced team in place and Action plan progress is monitored.

## Local Plan Review (9)

A delay in the process would mean that we do not have a sound plan in place. The current plan has weight in decision making but this will diminish over time, particularly in relation to housing numbers.

There is a Local Plan Cabinet Advisory Group in place to review progress.

## Lack of Investment in Infrastructure (8)

There is a risk of key infrastructure projects not being prioritised, which could impact on future economic development in the district.

Mitigating action include:

- Ensuring TDC has high level representation at relevant key meetings.
- Providing regular briefings to partners on requirements, including engagement on Infrastructure Delivery Plan.
- Identification of external funding streams and joined up corporate working on funding bids.
- A proactive approach to finding and retaining strategic partners.
- Take all available opportunities to engage with the Central Gov't on the need for funding/investment or changes to infrastructure.

## Slow delivery of housing (8)

There is a risk to the achievement of the required delivery of housing in the district, as determined by the Housing Delivery test. This affects the supply of new housing, plus undermining plan housing targets, meaning the weight given to the plan is diminished and increases the threat of development in inappropriate locations. Plus impact of slow housing market due to interest rate rises.

This is mitigated by:

- Complete annual development monitoring and monitoring of implementation of Infrastructure Delivery Plan.
- Close working with developers to build understanding of barriers to development.
- Seek funding as appropriate.
- Housing Delivery Test Action Plan published.
- New Housing Strategy adopted and published.

## Building safety legislation (8)

Ability to meet the new legislation (employing the right people, improving data integrity and obtaining data needed on buildings).

Building Safety Policy to be adopted, team roles and responsibilities to be clarified including training for key staff and legislation to be kept under review.

## Temporary Agency Staff Provision (9)

Difficult to identify and retain temporary staff in Operational Services.

A gap analysis is being reviewed, to consider service changes and capacity required and an agency tender is to be awarded again in February 2023.

## 2. Emerging risks

### Parishing of Margate Charter Trustees (9)

Potential risk of delay due to resources required to undertake the review, especially if there was an overlap with any electoral review the Council is asked to undertake by the Local Government Boundary Commission for England.

Once the Charter Trustees have submitted their petition mitigation measures will be identified to support this.

### Implementation of the Elections Act 2022 - to voter ID for May 2023 elections (9)

If secondary legislation isn't published in adequate time the Returning Officer will be unable to implement the changes required - could mean voter ID not being introduced and software upgrades not being completed. All of which would impact on the smooth running of the election.

Extra funding expected from the government to cover costs associated with voter ID and polling stations being reviewed to assess which are suitable.

### Implementation of the Elections Act 2022 - to voter ID for May 2023 elections (9)

Risk of finding experienced staff to work at polling stations to implement the new changes.

Job roles for election staff to be updated and fees to be reviewed to accommodate the extra work required.

### New online forms package not compatible with M3 (9)

One of the council's internal corporate systems M3 (used by a number of frontline services) is due to be decommissioned and a new system will be rolled out. Until the new system is in place, the old M3 system will not be compatible with the council's new online forms package. This means that teams who still rely on M3 will need to manually input data collated from web forms until a new system is in place.

The affected teams are aware and alternative arrangements are being considered.

## 3. Future Risks

### Manston Airport - public protection roles (9)

Following the granting of the DCO, the expected opening date of cargo hub operation is 2025 and, depending on the nature of imports, TDC will need to provide Port Health authority Public Protection officers based on required volumes of inspections.

Engagement with airport operators will be undertaken to determine opening dates, level and nature of imports anticipated, including countries of origin. Staffing budget and new staff will be required to undertake this role.

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