



Date: **20 April 2021**
Our ref: **Local Plan Update Cabinet Advisory Group/Agenda**
Ask For: **Charles Hungwe**
Direct Dial: **01843 577186**
Email: **charles.hungwe@thanet.gov.uk**

LOCAL PLAN UPDATE CABINET ADVISORY GROUP

28 APRIL 2021

A meeting of the Local Plan Update Cabinet Advisory Group will be held at **5.30 pm on Wednesday, 28 April 2021** via online viewing using this link <https://youtu.be/CvSqGbWD-GQ>.

Membership:

Councillor Everitt (Chair); Councillors: Ashbee, Bailey, R Bayford, Farrance, Fellows, Garner, Hopkinson and L Piper

AGENDA

Item
No

Subject

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST** (Pages 3 - 4)
To receive any declarations of interest. Members are advised to consider the advice contained within the Declaration of Interest advice attached to this Agenda. If a Member declares an interest, they should complete the [Declaration of Interest Form](#)
3. **PRESENTATION: INTRODUCTION TO LOCAL PLAN UPDATE PROCESS - BACKGROUND; KEY MATTERS FOR THE UPDATE**
Adrian Verrall, Strategic Planning Manager to present slides.
4. **PROPOSED WORK PROGRAMME** (Pages 5 - 6)
5. **MEMBERS' QUESTIONS**

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Do I have a Disclosable Pecuniary Interest and if so what action should I take?

Your Disclosable Pecuniary Interests (DPI) are those interests that are, or should be, listed on your Register of Interest Form.

If you are at a meeting and the subject relating to one of your DPIs is to be discussed, in so far as you are aware of the DPI, you **must** declare the existence **and** explain the nature of the DPI during the declarations of interest agenda item, at the commencement of the item under discussion, or when the interest has become apparent

Once you have declared that you have a DPI (unless you have been granted a dispensation by the Standards Committee or the Monitoring Officer, for which you will have applied to the Monitoring Officer prior to the meeting) you **must**:-

1. Not speak or vote on the matter;
2. Withdraw from the meeting room during the consideration of the matter;
3. Not seek to improperly influence the decision on the matter.

Do I have a significant interest and if so what action should I take?

A significant interest is an interest (other than a DPI or an interest in an Authority Function) which:

1. Affects the financial position of yourself and/or an associated person; or
Relates to the determination of your application for any approval, consent, licence, permission or registration made by, or on your behalf of, you and/or an associated person;
2. And which, in either case, a member of the public with knowledge of the relevant facts would reasonably regard as being so significant that it is likely to prejudice your judgment of the public interest.

An associated person is defined as:

- A family member or any other person with whom you have a close association, including your spouse, civil partner, or somebody with whom you are living as a husband or wife, or as if you are civil partners; or
- Any person or body who employs or has appointed such persons, any firm in which they are a partner, or any company of which they are directors; or
- Any person or body in whom such persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000;
- Any body of which you are in a position of general control or management and to which you are appointed or nominated by the Authority; or
- any body in respect of which you are in a position of general control or management and which:
 - exercises functions of a public nature; or
 - is directed to charitable purposes; or
 - has as its principal purpose or one of its principal purposes the influence of public opinion or policy (including any political party or trade union)

An Authority Function is defined as: -

- Housing - where you are a tenant of the Council provided that those functions do not relate particularly to your tenancy or lease; or
- Any allowance, payment or indemnity given to members of the Council;
- Any ceremonial honour given to members of the Council
- Setting the Council Tax or a precept under the Local Government Finance Act 1992



If you are at a meeting and you think that you have a significant interest then you **must** declare the existence **and** nature of the significant interest at the commencement of the matter, or when the interest has become apparent, or the declarations of interest agenda item.

Once you have declared that you have a significant interest (unless you have been granted a dispensation by the Standards Committee or the Monitoring Officer, for which you will have applied to the Monitoring Officer prior to the meeting) you **must:-**

1. Not speak or vote (unless the public have speaking rights, or you are present to make representations, answer questions or to give evidence relating to the business being discussed in which case you can speak only)
2. Withdraw from the meeting during consideration of the matter or immediately after speaking.
3. Not seek to improperly influence the decision.

Gifts, Benefits and Hospitality

Councillors must declare at meetings any gift, benefit or hospitality with an estimated value (or cumulative value if a series of gifts etc.) of £25 or more. You **must**, at the commencement of the meeting or when the interest becomes apparent, disclose the existence and nature of the gift, benefit or hospitality, the identity of the donor and how the business under consideration relates to that person or body. However you can stay in the meeting unless it constitutes a significant interest, in which case it should be declared as outlined above.

What if I am unsure?

If you are in any doubt, Members are strongly advised to seek advice from the Monitoring Officer or the Committee Services Manager well in advance of the meeting.

If you need to declare an interest then please complete the declaration of [interest form](#).

Local Plan Update CAG

Outline work programme

Date	Agenda	Topics*
Wednesday 28 April 2021	Formal CAG	<ul style="list-style-type: none"> • Presentation: introduction to Local Plan update process - background; key matters for the update • Proposed work programme • Members' questions
Monday 17 May 2021	Informal CAG	<ul style="list-style-type: none"> • Thanet Retail Study - presentation • Local Housing Needs Assessment - presentation
Monday 14 June 2021	Informal CAG	<ul style="list-style-type: none"> • Climate change/biodiversity issues • Employment land and sites • Gypsy & Traveller sites
Monday 5 July 2021	Informal CAG	<ul style="list-style-type: none"> • Port Ramsgate • Airport DCO • Resilience policies • Hot food takeaways
Monday 26 July 2021	Informal CAG	<ul style="list-style-type: none"> • Housing requirements and site assessments • Draft policies/options/preferred options for consultation
Monday 16 Aug 2021	Informal CAG	<ul style="list-style-type: none"> • Report-back on "duty to cooperate" activity and outcomes • Sustainability Appraisal outcomes
Wednesday 1 Sept 2021	Formal CAG	Draft report for Cabinet (September 2021)

*Please note that the topic order may be subject to change.

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