

Public Document Pack



Date: **Monday 14 August 2023**
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BOUNDARY AND ELECTORAL ARRANGEMENTS WORKING PARTY

22 AUGUST 2023

A meeting of the Boundary and Electoral Arrangements Working Party will be held at **1.00 pm on Tuesday, 22 August 2023** at the Council Chamber, Council Offices, Cecil Street, Margate, Kent.

Membership:

Councillor: D Green, Kup, Packman, W Scobie, Wright and Everitt

A G E N D A

Item
No

Subject

1. **ELECTION OF CHAIR**

2. **APOLOGIES FOR ABSENCE**

3. **DECLARATIONS OF INTEREST** (Pages 3 - 4)

To receive any declarations of interest. Members are advised to consider the advice contained within the Declaration of Interest advice attached to this Agenda. If a Member declares an interest, they should complete the [Declaration of Interest Form](#)

4. **INTRODUCTORY PRESENTATION**

5. **TIMETABLE FOR THE LGBCE REVIEW** (Pages 5 - 6)

6. **THE NEXT STEPS**

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Do I have a Disclosable Pecuniary Interest and if so what action should I take?

Your Disclosable Pecuniary Interests (DPI) are those interests that are, or should be, listed on your Register of Interest Form.

If you are at a meeting and the subject relating to one of your DPIs is to be discussed, in so far as you are aware of the DPI, you **must** declare the existence **and** explain the nature of the DPI during the declarations of interest agenda item, at the commencement of the item under discussion, or when the interest has become apparent

Once you have declared that you have a DPI (unless you have been granted a dispensation by the Standards Committee or the Monitoring Officer, for which you will have applied to the Monitoring Officer prior to the meeting) you **must**:-

1. Not speak or vote on the matter;
2. Withdraw from the meeting room during the consideration of the matter;
3. Not seek to improperly influence the decision on the matter.

Do I have a significant interest and if so what action should I take?

A significant interest is an interest (other than a DPI or an interest in an Authority Function) which:

1. Affects the financial position of yourself and/or an associated person; or
Relates to the determination of your application for any approval, consent, licence, permission or registration made by, or on your behalf of, you and/or an associated person;
2. And which, in either case, a member of the public with knowledge of the relevant facts would reasonably regard as being so significant that it is likely to prejudice your judgment of the public interest.

An associated person is defined as:

- A family member or any other person with whom you have a close association, including your spouse, civil partner, or somebody with whom you are living as a husband or wife, or as if you are civil partners; or
- Any person or body who employs or has appointed such persons, any firm in which they are a partner, or any company of which they are directors; or
- Any person or body in whom such persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000;
- Any body of which you are in a position of general control or management and to which you are appointed or nominated by the Authority; or
- any body in respect of which you are in a position of general control or management and which:
 - exercises functions of a public nature; or
 - is directed to charitable purposes; or
 - has as its principal purpose or one of its principal purposes the influence of public opinion or policy (including any political party or trade union)

An Authority Function is defined as: -

- Housing - where you are a tenant of the Council provided that those functions do not relate particularly to your tenancy or lease; or
- Any allowance, payment or indemnity given to members of the Council;
- Any ceremonial honour given to members of the Council
- Setting the Council Tax or a precept under the Local Government Finance Act 1992



If you are at a meeting and you think that you have a significant interest then you **must** declare the existence **and** nature of the significant interest at the commencement of the matter, or when the interest has become apparent, or the declarations of interest agenda item.

Once you have declared that you have a significant interest (unless you have been granted a dispensation by the Standards Committee or the Monitoring Officer, for which you will have applied to the Monitoring Officer prior to the meeting) you **must:-**

1. Not speak or vote (unless the public have speaking rights, or you are present to make representations, answer questions or to give evidence relating to the business being discussed in which case you can speak only)
2. Withdraw from the meeting during consideration of the matter or immediately after speaking.
3. Not seek to improperly influence the decision.

Gifts, Benefits and Hospitality

Councillors must declare at meetings any gift, benefit or hospitality with an estimated value (or cumulative value if a series of gifts etc.) of £25 or more. You **must**, at the commencement of the meeting or when the interest becomes apparent, disclose the existence and nature of the gift, benefit or hospitality, the identity of the donor and how the business under consideration relates to that person or body. However you can stay in the meeting unless it constitutes a significant interest, in which case it should be declared as outlined above.

What if I am unsure?

If you are in any doubt, Members are strongly advised to seek advice from the Monitoring Officer or the Committee Services Manager well in advance of the meeting.

If you need to declare an interest then please complete the declaration of [interest form](#).

LGBCE Review Timeline

PHASE 1 - NUMBER OF COUNCILLORS

14/8 - BEAWP Agenda despatch

22/8 - **1st BEAWP Meeting**

30/8 BEAWP Agenda despatch

5/9 Members Briefing from LGBCE

7/9 - **2nd BEAWP Meeting**

27/9 - BEAWP Agenda Despatch

5/10 - **3rd BEAWP Meeting**

18/10 - BEAWP Agenda despatch

26/10 - **4th BEAWP Meeting**

31/10 - Final draft for BEAWP agenda reviewed by CMT

8/11 - BEAWP Agenda despatch

16/11 - **Final BEAWP Meeting - approving draft number**

14/11 - Draft Council agenda reviewed by CMT

29/11 - Full Council despatch

7/12 - **Full Council Decides on Number to submit to LGBCE**

11/12 - 15/12 **Submit Draft Number and submission to the LGBCE**

2/1/2024 - Draft Number Submission deadline

30/1/2024 - Final Number Submission to LGBCE

PHASE 2 - WARDING PATTERNS

19/3/2024 - Consultation on warding patterns opens

10 weeks of consultation, further meetings of the BEAWP to be arranged.

27/05/2024 - Consultation of warding patterns ends.

PHASE 3 CONSULTATION ON DRAFT RECOMMENDATIONS

03/09/2024 - Consultation on Draft Recommendations opens

10 weeks of consultation, further meetings of the BEAWP to be arranged.

11/11/2024 - Consultation on Draft Recommendations ends

PHASE 4 FINAL RECOMMENDATIONS

February 2025 - Final Recommendations published by LGBCE

Spring 2025 - Order for Parliament made

06/05/2027 - New Boundaries elected upon at next District Elections.