



## **FORWARD PLAN AND EXEMPT CABINET REPORT LIST**

### **8 DECEMBER 2021 TO 31 MAY 2022**

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 requires the Council to give 28 clear days' notice of any key decision or of any reports which the Cabinet intends to consider in private session.

#### Key decisions

A key decision is an executive decision (taken by cabinet or by an individual Cabinet member on cabinet's behalf):

- 1) Which involves the incurring of expenditure, or the making of savings, by the Council, which are anticipated to be £250,000 or above. The exception to this rule being where approval has previously been received to incur that expenditure by the Executive, notwithstanding criterion 3; or
- 2) Where the Council is entering into a contractual obligation with a value of £750,000 or above; or
- 3) For the acquisition or disposal of land or property with a value of £750,000 or above; or
- 4) Where the effect would be on communities living or working in the district, in an area comprising two or more wards. However, decisions that impact on communities living or working in one ward will be treated as "key" if the impact is likely to be very significant.

If an executive decision does not fall into any of the above categories, it is included as non-key. Thanet District Council also includes in its published Forward Plan decisions affecting Policy Framework and Budget Setting. Other Council decisions may also be included if they have a significant impact on communities. In such cases, the decision type will be denoted as "other".

#### Reports to be considered in private session

The second last column of the Plan indicates where a report is likely to contain exempt information and result in the public and press being asked to leave the meeting for the consideration of the whole or part of the item.

If you wish to make any representations relating to a proposal to hold part of a meeting in private due to the potential disclosure of exempt information, please contact Nicholas Hughes, Committee Services Manager, PO Box 9, Cecil Street, Margate, Kent CT9 1XZ, [nicholas.hughes@thanet.gov.uk](mailto:nicholas.hughes@thanet.gov.uk), telephone number 01843 577208, at least 14 calendar days before the date of that meeting.

At least 5 clear (working) days before the meeting, the Council will publish on its website a notice giving details of representations received about why the meeting should be open to the public and a statement of its response.

The Plan represents a snapshot of decisions in the system as at the date of publication. It is updated 28 clear days before each meeting of Cabinet. The Plan is available for inspection at all reasonable hours free of charge at Thanet Gateway Plus, Cecil Street, Margate, Kent CT9 1RE.

#### Availability of documents

Subject to any prohibition or restriction on their disclosure, copies of, or extracts from, any document listed in the Plan will be available from Thanet Gateway Plus, Cecil Street, Margate, Kent CT 9 1RE. Other documents relevant to those matters may be submitted to the decision makers; if that is the case, details of the documents as they become available can be requested by telephoning Democratic Services on 01843 577500 or by emailing [committee@thanet.gov.uk](mailto:committee@thanet.gov.uk).

The documents listed in the Plan will be published on the Council's website at least five clear (working) days before the decision date. Other documents will be published at the same time or as soon as they become available.

The Cabinet comprises the following Members who have responsibility for the portfolio areas shown:

|                           |  |
|---------------------------|--|
| Councillor Ash Ashbee     | Leader of the Council  |
| Councillor Reece Pugh     | Deputy Leader of the Council and Cabinet Member for Economic Development |
| Councillor Bob Bayford    | Cabinet Member for Environmental Services & Special Projects             |
| Councillor Jill Bayford   | Cabinet Member for Housing   |
| Councillor George Kup     | Cabinet Member for Community Safety & Youth Engagement                   |
| Councillor David Saunders | Cabinet Member for Finance   |

## 8 December 2021 to 31 May 2022

| Decision to be Considered        | What the Decision will mean   | 1. Decision Path/<br>2. Lead Officer  | Lead Cabinet Member                                      | For Decision by (in case of O & S, consultation date) | Decision Type  | Details of any information likely to be considered in private under Schedule 12A of the Local Government Act 1972 | Documents submitted to the Decision Maker |
|----------------------------------|---|---|--|---|----------------|---|---|
| Fees and Charges 2022-23         | To agree fees and charges for 2022/23   | 1.Cabinet<br>Council<br>2.Chris Blundell,<br>Director of Finance                      | Councillor David Saunders,<br>Cabinet Member for Finance | 18 Nov 21<br>12 Jan 22                                | Budget setting |   | Cabinet report<br>Council report          |
| Appointment of External Auditors | The Council will join the national scheme for auditor appointments and as such Public Sector Audit Appointments body will facilitate the procurement and appointment of the Council's external auditors | 1.Governance & Audit Committee<br>Council<br>2.Chris Blundell,<br>Director of Finance | Councillor David Saunders,<br>Cabinet Member for Finance | 1 Dec 21<br>9 Dec 21                                  | Non-Key        |   | G&A Committee report<br>Council report    |

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|---|--|---|--|---|----------------|---|---|
| Increase provision of HRO's   | The service charge for tenants and leaseholders in high rise blocks would increase to cover the cost of providing 2 x dedicated HROs | 1.Overview & Scrutiny Panel<br><br>Cabinet<br>2.Sally O'Sullivan        | Councillor Jill Bayford,<br>Cabinet Member for Housing   | 23 Nov 21<br><br>16 Dec 21                            | Non-Key        |   | OSP report<br><br>Cabinet report          |
| TLS KPI Q1 & Q2   | Reviewing the performance of the Housing Services  | 1.Overview & Scrutiny Panel<br><br>Cabinet<br>2.Sally O'Sullivan        | Councillor Jill Bayford,<br>Cabinet Member for Housing   | 23 Nov 21<br><br>16 Dec 21                            | Non-Key        |   | OSP report<br><br>Cabinet report          |
| Corporate Risk Management Quarterly Update                                  | To monitor the performance of Corporate Risk Management  | 1.Governance & Audit Committee<br>2.Chris Blundell, Director of Finance | Councillor Ash Ashbee,<br>Leader of the Council          | Nov 21  | Non-Key        |   | G&A Committee report                      |
| Corporate Risk Management Quarterly Update                                  | To monitor the performance of Corporate Risk Management  | 1.Governance & Audit Committee<br>2.Chris Blundell, Director of Finance | Councillor Ash Ashbee,<br>Leader of the Council          | 1 Dec 21  | Non-Key        |   | G&A Committee report                      |
| Revisions to the Local Development Scheme (LDS - Local Plan work programme) | That the Local Plan programme would be amended as set out in the report  | 1.Cabinet<br>2.Adrian Verrall, Strategic Planning Manager               | Councillor Ash Ashbee,<br>Leader of the Council          | 16 Dec 21   | Non-Key        |   | Cabinet report                            |
| Medium Term Financial Strategy 2022-26                                      | To agree the Medium Term Financial Strategy for 2022-2026  | 1.Cabinet<br>2.Chris Blundell, Director of Finance                      | Councillor David Saunders,<br>Cabinet Member for Finance | 13 Jan 22   | Budget setting |   | Cabinet report                            |

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|--|--|---|---|--|----------------|---|--|
| Budget 2022-23                           | To agree the annual budget for 2022-23             | 1.Cabinet<br><br>Overview & Scrutiny Panel<br><br>Cabinet<br><br>Council<br>2.Chris Blundell, Director of Finance | Councillor David Saunders, Cabinet Member for Finance | 13 Jan 22<br><br>18 Jan 22<br><br>27 Jan 22<br><br>10 Feb 22 | Budget setting |   | Cabinet report<br><br>OSP report<br><br>2nd Cabinet report<br><br>Council report |
| HRA Budget 2022-23                       | To adopt the annual HRA Budget for 2022-23         | 1.Cabinet<br><br>Overview & Scrutiny Panel<br><br>Cabinet<br><br>Council<br>2.Chris Blundell, Director of Finance | Councillor David Saunders, Cabinet Member for Finance | 13 Jan 22<br><br>18 Jan 22<br><br>27 Jan 22<br><br>10 Feb 22 | Budget setting |   | Cabinet report<br><br>OSP report<br><br>2nd Cabinet report<br><br>Council report |
| General Fund & HRA Final Outturn 2020-21 | To receive the final outturn report for 2020-2021. | 1.Cabinet<br>2.Chris Blundell, Director of Finance  | Councillor David Saunders, Cabinet Member for Finance | 13 Jan 22  | Non-Key        |   | Cabinet report   |
| Budget Monitoring 2021-22: Report No.3   | To monitor the budget performance                  | 1.Cabinet<br>2.Chris Blundell, Director of Finance  | Councillor David Saunders, Cabinet Member for Finance | 13 Jan 22  | Non-Key        |   | Cabinet report   |

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|--|--|---|---|---|---------------|---|---|
| Treasury Management Strategy & Annual Investment Strategy 2022-23  | To agree the Treasury Management Strategy & Annual Investment Strategy for 2022-2023   | 1.Cabinet<br>2.Chris Blundell, Director of Finance  | Councillor David Saunders, Cabinet Member for Finance | 13 Jan 22   | Non-Key       |   | Cabinet report                            |
| Adoption of revised Tenancy Strategy & Tenancy Management Strategy | The Tenancy Strategy is a statutory document which details how we will allocate and let our homes and how we would like RP's in the area to do the same. | 1.Overview & Scrutiny Panel<br><br>Cabinet<br>2.Ashley Jackson, Housing Strategy & Projects Manager | Councillor Jill Bayford, Cabinet Member for Housing   | 17 Feb 22<br><br>17 Mar 22                            | Key           |   | OSP report<br><br>Cabinet report          |
| Corporate Risk Management Quarterly Update                         | To monitor the performance of Corporate Risk Management  | 1.Governance & Audit Committee<br>2.Chris Blundell, Director of Finance                             | Councillor Ash Ashbee, Leader of the Council          | Mar 22  | Non-Key       |   | G&A Committee report                      |