



## **FORWARD PLAN AND EXEMPT CABINET REPORT LIST**

### **12 JULY 2023 TO 31 DECEMBER 2023**

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 requires the Council to give 28 clear days' notice of any key decision or of any reports which the Cabinet intends to consider in private session.

#### Key decisions

A key decision is an executive decision (taken by cabinet or by an individual Cabinet member on cabinet's behalf):

- 1) Which involves the incurring of expenditure, or the making of savings, by the Council, which are anticipated to be £250,000 or above. The exception to this rule being where approval has previously been received to incur that expenditure by the Executive, notwithstanding criterion 3; or
- 2) Where the Council is entering into a contractual obligation with a value of £750,000 or above; or
- 3) For the acquisition or disposal of land or property with a value of £750,000 or above; or
- 4) Where the effect would be significant on communities living or working in the district, in an area comprising two or more wards. However, decisions that impact on communities living or working in one ward will be treated as "key" if the impact is likely to be very significant.

If an executive decision does not fall into any of the above categories, it is included as non-key. Thanet District Council also includes in its published Forward Plan decisions affecting Policy Framework and Budget Setting. Other Council decisions may also be included if they have a significant impact on communities. In such cases, the decision type will be denoted as "other".

#### Reports to be considered in private session

The second last column of the Plan indicates where a report is likely to contain exempt information and result in the public and press being asked to leave the meeting for the consideration of the whole or part of the item.

If you wish to make any representations relating to a proposal to hold part of a meeting in private due to the potential disclosure of exempt information, please contact Nicholas Hughes, Committee Services Manager, PO Box 9, Cecil Street, Margate, Kent CT9 1XZ,

[nicholas.hughes@thanet.gov.uk](mailto:nicholas.hughes@thanet.gov.uk), telephone number 01843 577208, at least 14 calendar days before the date of that meeting.

At least 5 clear (working) days before the meeting, the Council will publish on its website a notice giving details of representations received about why the meeting should be open to the public and a statement of its response.

The Plan represents a snapshot of decisions in the system as at the date of publication. It is updated 28 clear days before each meeting of Cabinet. The Plan is available for inspection at all reasonable hours free of charge at Thanet Gateway Plus, Cecil Street, Margate, Kent CT9 1RE.

#### Availability of documents

Subject to any prohibition or restriction on their disclosure, copies of, or extracts from, any document listed in the Plan will be available from Thanet Gateway Plus, Cecil Street, Margate, Kent CT 9 1RE. Other documents relevant to those matters may be submitted to the decision makers; if that is the case, details of the documents as they become available can be requested by telephoning Democratic Services on 01843 577500 or by emailing [committee@thanet.gov.uk](mailto:committee@thanet.gov.uk).

The documents listed in the Plan will be published on the Council's website at least five clear (working) days before the decision date. Other documents will be published at the same time or as soon as they become available.

The Cabinet comprises the following Members who have responsibility for the portfolio areas shown:

Councillor Rick Everitt	Leader of the Council and Cabinet Member for Strategy and Transformation
Councillor Helen Whitehead	Deputy Leader of the Council and Cabinet Member for Housing
Councillor Steve Albon	Cabinet Member for Cleansing and Coastal Services
Councillor Rob Yates	Cabinet Member for Corporate Services
Councillor Heather Keen	Cabinet Member for Neighbourhoods
Councillor Ruth Duckworth	Cabinet Member for Regeneration and Property

## 12 July 2023 to 31 December 2023

Decision to be Considered	What the Decision will mean	1. Decision Path/ 2. Lead Officer	Lead Cabinet Member	For Decision by (in case of O & S, consultation date)	Decision Type	Details of any information likely to be considered in private under Schedule 12A of the Local Government Act 1972	Documents submitted to the Decision Maker
Local Authority Housing Fund	Approval to spend the £1.19m of Local Authority Housing Grant and the £1.99m match funding from the HRA to purchase 9 houses to accommodate households on the Ukraine and Afghan refugee scheme.	1.Council  Cabinet 2.Bob Porter, Director of Place	Councillor Helen Whitehead, Deputy Leader and Cabinet Member for Housing	13 Jul 23  27 Jul 23	Key		Council report  Cabinet report
Purchase of Section 106 Affordable Housing Units	Approval to purchase of 42 Affordable Rented Homes within the Housing Revenue Account (HRA).	1.Cabinet 2.Bob Porter, Director of Place	Councillor Helen Whitehead, Deputy Leader and Cabinet Member for Housing	27 Jul 23	Key		Cabinet report

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Birchington Draft Neighbourhood Plan	The decision relates to the consideration of the Examiner's report into the draft Plan.	1.Cabinet 2.Adrian Verrall, Strategic Planning Manager	Councillor Rick Everitt, Leader of the Council and Cabinet Member for Strategy and Transformation	10 Aug 23	Non-Key		Cabinet report
Broadstairs Draft Neighbourhood Plan (Review)	The decision relates to the consideration of the Examiner's report into the draft Plan.	1.Cabinet 2.Adrian Verrall, Strategic Planning Manager	Councillor Rick Everitt, Leader of the Council and Cabinet Member for Strategy and Transformation	10 Aug 23	Key		Cabinet report
Broadstairs Flood and Coast Protection scheme	Approval to spend £880k of grant funding from the Environment Agency to deliver the Broadstairs Flood and Coast Protection scheme	1.Cabinet 2.Mike Humber, Director of Environment	Councillor Steve Albon, Cabinet Member for Cleansing and Coastal Services	21 Sep 23	Key		Cabinet report
Viking Bay to Dumpton Gap Sea Wall Repairs Scheme	Approval to spend £406k of grant funding from the Environment Agency to deliver the Viking Bay to Dumpton Gap Sea Wall Repairs Scheme	1.Cabinet 2.Mike Humber, Director of Environment	Councillor Steve Albon, Cabinet Member for Cleansing and Coastal Services	21 Sep 23	Key		Cabinet report

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Margate Town Deal - Approve Third Party Grant Agreement.	The council will issue an approved Grant Agreement as part of the Margate Town Deal	1.Cabinet 2.Louise Askew, Head of Regeneration and Growth	Councillor Rick Everitt, Leader of the Council and Cabinet Member for Strategy and Transformation	21 Sep 23	Key		Cabinet report
Annual Treasury Management Review		1.Governance & Audit Committee  Cabinet  Council 2.Chris Blundell, Director of Corporate Resources & S151 Officer	Councillor Rob Yates, Cabinet Member for Corporate Services	26 Jul 23  21 Sep 23  12 Oct 23	Non-Key		Governance & Audit Committee report  Cabinet report  Council report
Budget Monitoring 2023/24: Report No.1		1.Cabinet 2.Chris Blundell, Director of Corporate Resources & S151 Officer	Councillor Rob Yates, Cabinet Member for Corporate Services	21 Sep 23	Non-Key		Cabinet report
General Fund & HRA Final Outturn 2022/23		1.Cabinet 2.Chris Blundell, Director of Corporate Resources & S151 Officer	Councillor Rob Yates, Cabinet Member for Corporate Services	21 Sep 23	Key		Cabinet report

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Q1 Treasury Report	To provide an update on Treasury strategy and performance	1.Governance & Audit Committee 2.Chris Blundell, Director of Corporate Resources & S151 Officer	Councillor Rob Yates, Cabinet Member for Corporate Services	27 Sep 23	Non-Key		Governance & Audit Committee report
Corporate Risk Management Quarterly Update		1.Governance & Audit Committee 2.Chris Blundell, Director of Corporate Resources & S151 Officer	Councillor Rob Yates, Cabinet Member for Corporate Services	27 Sep 23	Key		Governance & Audit Committee report
2024/25 Budget Strategy		1.Cabinet 2.Chris Blundell, Director of Corporate Resources & S151 Officer	Councillor Rob Yates, Cabinet Member for Corporate Services	19 Oct 23	Budget setting		Cabinet report
Treasury Management Mid-Year Review 2023/24	To provide an update on Treasury strategy and performance	1.Cabinet Governance & Audit Committee Council 2.Chris Blundell, Director of Corporate Resources & S151 Officer	Councillor Rob Yates, Cabinet Member for Corporate Services	16 Nov 23 29 Nov 23 7 Dec 23	Key		Cabinet report Governance & Audit Committee report Council report

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Corporate Risk Management Quarterly Update		1.Governance & Audit Committee 2.Chris Blundell, Director of Corporate Resources & S151 Officer	Councillor Rob Yates, Cabinet Member for Corporate Services	29 Nov 23	Non-Key		Governance & Audit Committee report
Budget Monitoring 2023/24: Report No.2	To provide an update on the Financial Position & Forecast Outturn	1.Cabinet 2.Chris Blundell, Director of Corporate Resources & S151 Officer	Councillor Rob Yates, Cabinet Member for Corporate Services	16 Nov 23	Non-Key		Cabinet report
Treasury Management Strategy & Annual Investment Strategy 2024/25		1.Governance & Audit Committee  Cabinet  Council 2.Chris Blundell, Director of Corporate Resources & S151 Officer	Councillor Rob Yates, Cabinet Member for Corporate Services	29 Nov 23  11 Jan 24  8 Feb 24	Budget setting		Governance & Audit Committee report  Cabinet report  Council report
Medium Term Financial Plan 2024-28		1.Cabinet 2.Chris Blundell, Director of Corporate Resources & S151 Officer	Councillor Rob Yates, Cabinet Member for Corporate Services	11 Jan 24	Budget setting		Cabinet report

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Council tax Base Calculation Report		1.Cabinet 2.Chris Blundell, Director of Corporate Resources & S151 Officer	Councillor Rob Yates, Cabinet Member for Corporate Services	11 Jan 24	Budget setting		Cabinet report
HRA Budget 2024/25		1.Cabinet Council 2.Chris Blundell, Director of Corporate Resources & S151 Officer	Councillor Rob Yates, Cabinet Member for Corporate Services	11 Jan 24 8 Feb 24	Budget setting		Cabinet report Council report
Budget 2024/25 including Fees and Charges		1.Cabinet Council 2.Chris Blundell, Director of Corporate Resources & S151 Officer	Councillor Rob Yates, Cabinet Member for Corporate Services	11 Jan 24 8 Feb 24	Budget setting		Cabinet report Council report
Council Tax Resolution Report		1.Council 2.Chris Blundell, Director of Corporate Resources & S151 Officer	Councillor Rob Yates, Cabinet Member for Corporate Services	8 Feb 24	Budget setting		Council report



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Q3 Treasury Report	To provide an update on Treasury strategy and performance	1.Governance & Audit Committee 2.Chris Blundell, Director of Corporate Resources & S151 Officer	Councillor Rob Yates, Cabinet Member for Corporate Services	6 Mar 24	Non-Key		Governance & Audit Committee report
Corporate Risk Management Quarterly Update		1.Governance & Audit Committee 2.Chris Blundell, Director of Corporate Resources & S151 Officer	Councillor Rob Yates, Cabinet Member for Corporate Services	6 Mar 24	Non-Key		Governance & Audit Committee report
Budget Monitoring 2023/24: Report No.3	To provide an update on the Financial Position & Forecast Outturn	1.Cabinet 2.Chris Blundell, Director of Corporate Resources & S151 Officer		14 Mar 24	Non-Key		Cabinet report
Department for Levelling Up, Housing and Communities externally funded projects approvals.	Approval to commence procurement for projects within the Ramsgate Future Levelling Up Fund/ Future High Street Fund/ Margate Town Deal	1.Cabinet 2.Louise Askew, Head of Regeneration and Growth	Councillor Rick Everitt, Leader of the Council and Cabinet Member for Strategy and Transformation	Before 29 Mar 24	Key		Cabinet report

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Department for Levelling Up, Housing and Communities externally funded projects approvals.	Approval to appoint contractors for the delivery of contracts for the Ramsgate Levelling Up Fund/ Future High Street Fund/ and Margate Town Deal	1.Cabinet 2.Louise Askew, Head of Regeneration and Growth	Councillor Rick Everitt, Leader of the Council and Cabinet Member for Strategy and Transformation	Before 29 Mar 24	Key		Cabinet report
Adopt a new and revised Strategic Asset Management Plan	The new SAMP [Strategic Asset Management Plan] will provide a road map for estates to demonstrate how it is going to achieve the Council priorities.	1.Cabinet  Council 2.Andreea Plant, Head of Property	Councillor Ruth Duckworth, Cabinet Member for Regeneration and Property	Before 31 Mar 24  Before 30 Apr 24	Policy Framework		Cabinet report  Council report