



## **FORWARD PLAN AND EXEMPT CABINET REPORT LIST**

### **10 JULY 2024 TO 31 DECEMBER 2024**

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 requires the Council to give 28 clear days' notice of any key decision or of any reports which the Cabinet intends to consider in private session.

#### Key decisions

A key decision is an executive decision (taken by cabinet or by an individual Cabinet member on cabinet's behalf):

- 1) Which is likely to involve the incurring of expenditure, or the making of one-off savings, by the Council, which are anticipated to be £250,000 or more\*. The exceptions to this rule being:
    - a. Where approval has previously been received to incur that expenditure by the Cabinet.\*\*
    - b) For the acquisition, enhancement or disposal of land or property with a value of £1m, a new key decision would be needed even if previous generic permission has been received via another key decision.
  - 2) Which is likely to have an annual expenditure of less than £250,000, but has a total contract value over the lifetime of the contract of over £750,000.
- or
- 3) Where the effect would be on communities living or working in the district, in an area comprising two or more wards. However, decisions that impact on communities living or working in one ward will be treated as "key" if the impact is likely to be very significant.

\*With regard to property leases the £250k value is defined as the letting or taking of a lease with a cumulative rental value in excess of £250k over the first 5 years of the lease.

\*\*Having the budget approved by Council does not mean that an individual has permission to proceed with their project.

If an executive decision does not fall into any of the above categories, it is included as non-key. Thanet District Council also includes in its published Forward Plan decisions affecting Policy Framework and Budget Setting. Other Council decisions may also be included if they have a significant impact on communities. In such cases, the decision type will be denoted as "other".

#### Reports to be considered in private session

The second last column of the Plan indicates where a report is likely to contain exempt information and result in the public and press being asked to leave the meeting for the consideration of the whole or part of the item.

If you wish to make any representations relating to a proposal to hold part of a meeting in private due to the potential disclosure of exempt information, please contact Nicholas Hughes, Committee Services Manager, PO Box 9, Cecil Street, Margate, Kent CT9 1XZ, [nicholas.hughes@thanet.gov.uk](mailto:nicholas.hughes@thanet.gov.uk), telephone number 01843 577208, at least 14 calendar days before the date of that meeting.

At least 5 clear (working) days before the meeting, the Council will publish on its website a notice giving details of representations received about why the meeting should be open to the public and a statement of its response.

The Plan represents a snapshot of decisions in the system as at the date of publication. It is updated 28 clear days before each meeting of Cabinet. The Plan is available for inspection at all reasonable hours free of charge at Thanet Gateway Plus, Cecil Street, Margate, Kent CT9 1RE.

#### Availability of documents

Subject to any prohibition or restriction on their disclosure, copies of, or extracts from, any document listed in the Plan will be available from Thanet Gateway Plus, Cecil Street, Margate, Kent CT 9 1RE. Other documents relevant to those matters may be submitted to the decision makers; if that is the case, details of the documents as they become available can be requested by telephoning Democratic Services on 01843 577500 or by emailing [committee@thanet.gov.uk](mailto:committee@thanet.gov.uk).

The documents listed in the Plan will be published on the Council's website at least five clear (working) days before the decision date. Other documents will be published at the same time or as soon as they become available.

The Cabinet comprises the following Members who have responsibility for the portfolio areas shown:

Councillor Rick Everitt	Leader of the Council and Cabinet Member for Strategy and Transformation
Councillor Helen Whitehead	Deputy Leader of the Council and Cabinet Member for Housing
Councillor Steve Albon	Cabinet Member for Cleansing and Coastal Services
Councillor Rob Yates	Cabinet Member for Corporate Services
Councillor Heather Keen	Cabinet Member for Community
Councillor Ruth Duckworth	Cabinet Member for Regeneration and Property
Councillor Kristian Bright	Cabinet Member for Parking

## 10 July 2024 to 31 December 2024

Decision to be Considered	What the Decision will mean	1. Decision Path/ 2. Lead Officer	Lead Cabinet Member	For Decision by (in case of O & S, consultation date)	Decision Type	Details of any information likely to be considered in private under Schedule 12A of the Local Government Act 1972	Documents submitted to the Decision Maker
Adoption of Birchington Conservation Area Appraisal	The Conservation area appraisal will be used as a background document to inform planning decision making in the Conservation area.	1.Cabinet  Council 2.Iain Livingstone, Planning Applications Manager	Councillor Rick Everitt, Leader of the Council and Cabinet Member for Strategy and Transformation	25 Jun 24  11 Jul 24	Non-Key		Cabinet report  Council report

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A combined PSPO for Alcohol and Anti-social behaviour from July 2024 to July 2027	Bringing the two PSPO in line with each other from July 2024 will streamline the enforcement of all aspects of the PSPO and allow for more effective understanding from residents and from enforcement officers.	1.Overview & Scrutiny Panel  Cabinet 2.Penny Button, Head of Neighbourhoods	Councillor Heather Keen, Cabinet Member for Community	16 Jul 24  25 Jul 24	Key		OSP report Cabinet report
Approval of the Temporary Accommodation Policy	The decision will mean that the Council has a formal policy to refer to when making decisions regarding placement in temporary accommodation within the district boundary and beyond as well as helping people to return to the district if placed outside of the district.	1.Overview & Scrutiny Panel  Cabinet 2.Mark James, Strategic Housing Manager	Councillor Helen Whitehead, Deputy Leader and Cabinet Member for Housing	16 Jul 24  25 Jul 24	Key		OSP report  Cabinet report
HRA tower blocks refurbishment and retrofit programme - authorisation for new contract value	Authorisation to increase the value of the JCT Design and Build contract due to inflation, emergency fire safety works and enhanced specification for EWI.	1.Overview & Scrutiny Panel  Cabinet 2.Sally O'Sullivan, Head of Tenant and Leaseholder Services	Councillor Helen Whitehead, Deputy Leader and Cabinet Member for Housing	16 Jul 24  25 Jul 24	Key		OSP report  Cabinet report

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Local Authority Housing Fund (LAHF) R3	Approval to spend £1,255,000 to acquire the four dwellings for the scheme (one for TA and three for matching for the LAHF project)	1. Overview & Scrutiny Panel  Cabinet 2. Zoe Harrison, Financial Systems, Income and Payments Manager	Councillor Rob Yates, Cabinet Member for Corporate Services	16 Jul 24  25 Jul 24	Key		OSP report  Cabinet report
HRA Royal Crescent Refurbishment project authorisation to increase the value of the contract	Value of the contract will be increased to enable the full scope of structural and fire safety works to be completed.	1. Overview & Scrutiny Panel  Cabinet 2. Sally O'Sullivan, Head of Tenant and Leaseholder Services	Councillor Helen Whitehead, Deputy Leader and Cabinet Member for Housing	16 Jul 24  25 Jul 24	Key		OSP report  Cabinet report
Thanet Pathfinder Projects - procurement approvals	Five projects will be able to move forward in delivery.	1. Overview & Scrutiny Panel  Cabinet 2. Louise Askew, Head of Regeneration and Growth	Councillor Ruth Duckworth, Cabinet Member for Regeneration and Property	16 Jul 24  25 Jul 24	Key		OSP reports  Cabinet report

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Revisions to the Local Development Scheme (LDS - Local Plan work programme)	That the Local Plan programme would be amended as set out in the report.	1.Cabinet 2.Adrian Verrall, Strategic Planning Manager	Councillor Rick Everitt, Leader of the Council and Cabinet Member for Strategy and Transformation	25 Jul 24	Non-Key		Cabinet report
Budget Monitoring 2024/25. No 1	To provide an update on the Financial Position & Year-End Forecast	1.Cabinet 2.	Councillor Rob Yates, Cabinet Member for Corporate Services	22 Aug 24	Non-Key		Cabinet Report
Purchase of 30 Guildcrest Homes	Approval to purchase of 30 Affordable Rented Homes within the Housing Revenue Account (HRA).	1.Overview & Scrutiny Panel  Cabinet 2.Ashley Jackson, Head of Housing and Planning	Councillor Helen Whitehead, Deputy Leader and Cabinet Member for Housing	13 Aug 24  22 Aug 24	Key		OSP report  Cabinet report

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Purchase of Caged Waste Vehicles	Thanet's streets will be kept clear of litter and detritus. These vehicles will be procured in FY24/25, in line with the vehicle replacement programme, for end of life lorries	1. Overview & Scrutiny Panel  Cabinet 2. Matthew Elmer, Head of Cleansing Services	Councillor Steve Albon, Cabinet Member for Cleansing and Coastal Services	17 Sep 24  26 Sep 24	Key		OSP report  Cabinet report
To approve the procurement and award of the contract to undertake the repairs required to the East Pier building at Ramsgate Royal Harbour	That the Council will undertake the repair works required to the East Pier building at Ramsgate Royal Harbour having appointed a contractor through a compliant tender process.	1. Overview & Scrutiny Panel  Cabinet 2. Tony Marmo, Head of Coastal and Public Realm	Councillor Rick Everitt, Leader of the Council and Cabinet Member for Strategy and Transformation	17 Sep 24  26 Sep 24	Key		OSP report  Cabinet report
Purchase of bungalow at Clements Road in Ramsgate as well as 137 BDW homes on the Spitfire Green site (phase 3)	Approval to purchase 138 properties in the HRA	1. Overview & Scrutiny Panel  Cabinet 2. Mark James, Strategic Housing Manager	Councillor Helen Whitehead, Deputy Leader and Cabinet Member for Housing	17 Sep 24  26 Sep 24	Key		OSP report  Cabinet report

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Purchase of 6 flats for use as temporary accommodation in Margate Road, Ramsgate	Approval to buy 6 flats in the General Fund for use as TA	1. Overview & Scrutiny Panel  Cabinet 2. Mark James, Strategic Housing Manager	Councillor Helen Whitehead, Deputy Leader and Cabinet Member for Housing	17 Sep 24  26 Sep 24	Key		OSP report  Cabinet report
Margate Harbour Arm Roof and Railings	Permission to spend identified funding over the value of £250,000 on Property Enhancement	1. Overview & Scrutiny Panel  Cabinet 2. Andreea Plant, Head of Property	Councillor Ruth Duckworth, Cabinet Member for Regeneration and Property	17 Sep 24  26 Sep 24	Key		OSP report  Cabinet report
To approve the procurement and award of the contract for security at Ramsgate Port & Harbour	Ramsgate Port and Harbour will have security patrols of the site to support its customers and staff.	1. Overview & Scrutiny Panel  Cabinet 2. Tony Marmo, Head of Coastal and Public Realm	Councillor Rick Everitt, Leader of the Council and Cabinet Member for Strategy and Transformation	17 Sep 24  26 Sep 24	Key		OSP report  Cabinet report



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To approve the procurement and award of the contract for mechanical dredging at Ramsgate Port & Harbour	Ramsgate Port and Harbour will be at a water depth suitable for the vessels that berth in the marina and port.	1. Overview & Scrutiny Panel  Cabinet 2. Tony Marmo, Head of Coastal and Public Realm	Councillor Rick Everitt, Leader of the Council and Cabinet Member for Strategy and Transformation	17 Sep 24  26 Sep 24	Key		OSP report  Cabinet report
To approve the procurement and award of the contract for fuel supplies at Ramsgate Port & Harbour	Ramsgate Port and Harbour will be able to supply fuel to its customers for their vessels.	1. Overview & Scrutiny Panel  Cabinet 2. Tony Marmo, Head of Coastal and Public Realm	Councillor Rick Everitt, Leader of the Council and Cabinet Member for Strategy and Transformation	17 Sep 24  26 Sep 24	Key		OSP report  Cabinet report
To approve the procurement and award of the contract for the refurbishment of the public toilets at Margate (Margate Subterranean Toilets).	A contractor will be in place to undertake the work required to provide a refurbished public toilet at Margate (Margate Subterranean Toilets).	1. Overview & Scrutiny Panel  Cabinet 2. Tony Marmo, Head of Coastal and Public Realm	Councillor Steve Albon, Cabinet Member for Cleansing and Coastal Services	17 Sep 24  26 Sep 24	Key		OSP report  Cabinet report

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To approve the procurement and award of the contract for the design and construction of public toilets at Broadstairs (Stone Bay Promenade)	A contractor will be in place to undertake the work required to provide a newly built public toilet at Broadstairs (Stone Bay Promenade).	1.Overview & Scrutiny Panel  Cabinet 2.Tony Marmo, Head of Coastal and Public Realm	Councillor Steve Albon, Cabinet Member for Cleansing and Coastal Services	17 Sep 24  26 Sep 24	Key		OSP report  Cabinet report
Phase 2 of the Public Toilets Refurbishment and Renewal Project	Approval of the site selection, design and specification for phase 2 of the Public Toilet Refurbishment and Renewal Project	1.Overview & Scrutiny Panel  Cabinet 2.Tony Marmo, Head of Coastal and Public Realm	Councillor Steve Albon, Cabinet Member for Cleansing and Coastal Services	Before 30 Sep 24  Before 31 Oct 24	Key		OSP report  Cabinet report
Purchase of x7 x 3.5 tonnes tippers for TDC Open Spaces - total cost £630,000.00	These vehicles will be procured in FY24/25, in line with the vehicle replacement programme, for end of life tippers. They will be electric with zero emissions.	1.Overview & Scrutiny Panel  Cabinet 2.Tony Marmo, Head of Coastal and Public Realm	Councillor Steve Albon, Cabinet Member for Cleansing and Coastal Services	15 Oct 24  24 Oct 24	Key		OSP report  Cabinet report