

## **Annex 1 Amendments to COUNCIL FUNCTIONS CARRIED OUT BY COMMITTEES**

### **Decision Making Body: General Purposes Committee**

#### **Functions:**

To exercise any function of the Council, which by statute or regulation is a function not to be the responsibility of an authority's executive, and which is not delegated to another committee or reserved to the Council by statute, regulations or the Council's Constitution.

To consider allegations /issues regarding disciplinary matters relating to the Head of Paid Service, the S.151 Officer and the Monitoring Officer.

- (a) Members of the committee must have completed mandatory training in respect of the latter function.
- (b) For consistency, unless unavoidably indisposed or conflicted, once appointed, the same Members shall comprise the committee (and any adjournment of it) over the course of the full consideration of the matter (and any related matter) that it has been convened to consider, until such time as the matter is disposed of.

The Committee must include at least one Cabinet Member

### **Advisory Body: Independent Persons Panel**

#### **Functions;**

To advise the authority on matters relating to the dismissal of the officers designated as the Head of Paid Service, the Chief Finance Officer and the Monitoring Officer.

- (a) The Panel will comprise of three Independent Persons (IPs) appointed under section 28(7) of the Localism Act 2011 plus one reserve.
- (b) To be appointed in the following priority order:
  - (i) An IP who has been appointed by the Council and who is on electoral roll in Thanet
  - (ii) Any other IP appointed by the Council
  - (iii) An IP who has been appointed by another authority
- (c) Panel members must have completed mandatory training in respect of this function

### **Decision Making Body: Disciplinary Appeals Committee**

#### **Functions:**

To hear and determine appeals brought by the Head of Paid Service, the S.151 Officer and the Monitoring Officer against any decisions made by the General Purposes Committee to take disciplinary action short of dismissal

- (a) 5 Members of the Council one of whom must be a Member of the Cabinet

(b) No Member who was a member of the General Purposes Committee making the decision which is the subject of the appeal may serve as a member of the Disciplinary Appeals Committee.

(c) Members of the committee must have completed mandatory training.

(d) For consistency, unless unavoidably indisposed or conflicted, once appointed, the same Members shall comprise the committee (and any adjournment of it) over the course of the full consideration of the matter (and any related matter) that it has been convened to consider, until such time as the matter is disposed of.