

**CANTERBURY CITY COUNCIL**  
**EAST KENT SERVICES COMMITTEE**

**Minutes of a meeting held on Wednesday, 27th January, 2021  
at 9.00 am in Online only**

**Present:** Councillor Everitt (Chair)

Councillor Bartlett  
Councillor Carnac  
Councillor Fitter-Harding  
Councillor Holloway  
Councillor Whitehead

**Officers:**

Nadeem Aziz	- Chief Executive
Steven Boyle	- Head of Legal Services
Colin Carmichael	- Chief Executive
David Ford	- Director of Commissioned Services
Madeline Homer	- Chief Executive
Michaela Hupe	- Principal Solicitor - Contract and Procurement
Josie Newman	- Democratic Services Manager

**1 Apologies for absence**

There were no apologies for absence.

**2 Substitute Members**

There were no substitute members.

**3 Minutes of the previous meeting**

The minutes of the meeting held on 16th December 2020 were agreed as a true record.

**4 Declaration of any interests**

There were no declarations of interest made by the Committee.

**5 Provision Back Office Services to the Canterbury Environment Company**

The Head of Legal Services (CCC) introduced the report which sought authority from the Committee to enter into an agreement with Canterbury Environment Company Limited for the provision of Back Office Services from East Kent Services (ICT).

The Chair invited debate on the matter. The proposals in the report were then proposed, seconded and when put to a vote agreed.

RESOLVED: That Canterbury City Council are permitted to enter into a legally binding side letter in order for Canterbury Environment Company Limited to receive Back Office Services to be delivered by East Kent Services (ICT).

Record of the voting:

For the proposal: Councillors Bartlett, Carnac, Everitt, Fitter-Harding, Holloway and Whitehead (6)

There were none abstaining from or against the proposal.

**Reason for the decision:** it provides a cost effective solution for the district partners and allows Canterbury Environment Company Limited to deliver the services from day one without having to procure a new back office service at the same time.

6 **Any other urgent business to be dealt with in public**

There was no other urgent business to be dealt with in public.

7 **Exclusion of the press and public**

8 **Provision Back Office Services to the Canterbury Environment Company - Annexe exempt from publication**

The annexe exempt from publication was not discussed.

9 **Any other business which falls under the exempt provisions of the Local Government Act 1972 or the Freedom of Information Act 2000 or both**

There was no other urgent business which fell under the exempt provisions of the Local Government Act 1972 or the Freedom of Information Act 2000 or both.

There being no other business the meeting closed at 9.06 am