

Staple Stores

Conditions

1. A tamper resistant CCTV system shall be installed, maintained in working order and operated at the premises.
 - a. CCTV images shall be retained for a period of no less than 31 days.
 - b. Recordings of incidents at the premises must be made secure for inspection by the police, or licensing authority and provided on lawful request. This means that a member of staff shall be available within 24 hours or by prior appointment who can operate the CCTV system and providing recordings in accordance with lawful requirements.
 - c. Cameras shall encompass the ingress and egress to the premise and all areas where the sale and supply of alcohol occurs.
 - d. In the event of technical failure of the CCTV equipment the premises licence holder or DPS must report the failure to the Police Licensing Officer within 24 hours unless the CCTV will be repaired before that time (licensing.east.division@kent.police.uk)

2. All staff responsible for selling alcohol shall receive training in the Licensing Act 2003 in terms of the licensing objectives, offences committed under the Act and conditions of the Premises Licence. Written records of this training shall be retained for a period of no less than 2 years and made available upon request to police and authorised officers of the Licensing Authority.
 - a. Refresher training will take place every 12 months or earlier if there is a change in legislation.
 - b. Training should take place within six weeks of employment and any new employees will be supervised until the training has taken place.
 - c. To train staff in the Challenge 25 age verification scheme. This is to include training around the risk of proxy sales and the signs to look out for. The only identification that will be accepted will be originals, not electronic copies of a passport, driving license or a card issued under the PASS scheme (Proof of Age Standards Scheme) all of which will be photo identification.

3. Incident/refusal Register:

An incident book shall be kept at the premise in which details of crime and/or disorder that relate to, or are linked with, licensable activities at the premises shall be recorded. This shall include a refusal to serve alcohol The incident book shall be retained for a minimum period of 12 months from date of completion and contain the following details;

- a. time, date and location of incident.
- b. nature of the incident/refusal
- c. the result of the incident.
- d. action taken to prevent further such incidents.

e. each entry signed by the DPS or other responsible person employed at the premises and so authorised by the DPS.

The incident book shall be made available to police, or authorised officers of the licensing authority, upon request. Each entry shall be retained for a minimum period of 2 years from date of completion.

4. Signage to be displayed at the premise.
 - a. Signage asking customers to 'please leave quietly' shall be displayed
 - b. Signage advising customers that the premises operate a 'Challenge 25' policy shall be displayed.
5. The licensee shall ensure that no customers will take glasses or open bottles from the premises.

Amendments

1. Section 15, the supply of alcohol, Monday to Sunday inclusive the end time to be changed to 1830.