



## **FORWARD PLAN AND EXEMPT CABINET REPORT LIST**

**10 JANUARY 2024 TO 31 OCTOBER 2024**

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 requires the Council to give 28 clear days' notice of any key decision or of any reports which the Cabinet intends to consider in private session.

### Key decisions

A key decision is an executive decision (taken by cabinet or by an individual Cabinet member on cabinet's behalf):

- 1) Which is likely to involve the incurring of expenditure, or the making of one-off savings, by the Council, which are anticipated to be £250,000 or more\*. The exceptions to this rule being:
    - a. Where approval has previously been received to incur that expenditure by the Cabinet.\*\*
    - b) For the acquisition, enhancement or disposal of land or property with a value of £1m, a new key decision would be needed even if previous generic permission has been received via another key decision.
  - 2) Which is likely to have an annual expenditure of less than £250,000, but has a total contract value over the lifetime of the contract of over £750,000.
- or
- 3) Where the effect would be on communities living or working in the district, in an area comprising two or more wards. However, decisions that impact on communities living or working in one ward will be treated as "key" if the impact is likely to be very significant.

\*With regard to property leases the £250k value is defined as the letting or taking of a lease with a cumulative rental value in excess of £250k over the first 5 years of the lease.

\*\*Having the budget approved by Council does not mean that an individual has permission to proceed with their project.

If an executive decision does not fall into any of the above categories, it is included as non-key. Thanet District Council also includes in its published Forward Plan decisions affecting Policy Framework and Budget Setting. Other Council decisions may also be included if they have a significant impact on communities. In such cases, the decision type will be denoted as "other".

### Reports to be considered in private session

The second last column of the Plan indicates where a report is likely to contain exempt information and result in the public and press being asked to leave the meeting for the consideration of the whole or part of the item.

If you wish to make any representations relating to a proposal to hold part of a meeting in private due to the potential disclosure of exempt information, please contact Nicholas Hughes, Committee Services Manager, PO Box 9, Cecil Street, Margate, Kent CT9 1XZ, [nicholas.hughes@thanet.gov.uk](mailto:nicholas.hughes@thanet.gov.uk), telephone number 01843 577208, at least 14 calendar days before the date of that meeting.

At least 5 clear (working) days before the meeting, the Council will publish on its website a notice giving details of representations received about why the meeting should be open to the public and a statement of its response.

The Plan represents a snapshot of decisions in the system as at the date of publication. It is updated 28 clear days before each meeting of Cabinet. The Plan is available for inspection at all reasonable hours free of charge at Thanet Gateway Plus, Cecil Street, Margate, Kent CT9 1RE.

#### Availability of documents

Subject to any prohibition or restriction on their disclosure, copies of, or extracts from, any document listed in the Plan will be available from Thanet Gateway Plus, Cecil Street, Margate, Kent CT 9 1RE. Other documents relevant to those matters may be submitted to the decision makers; if that is the case, details of the documents as they become available can be requested by telephoning Democratic Services on 01843 577500 or by emailing [committee@thanet.gov.uk](mailto:committee@thanet.gov.uk).

The documents listed in the Plan will be published on the Council's website at least five clear (working) days before the decision date. Other documents will be published at the same time or as soon as they become available.

The Cabinet comprises the following Members who have responsibility for the portfolio areas shown:

Councillor Rick Everitt	Leader of the Council and Cabinet Member for Strategy and Transformation
Councillor Helen Whitehead	Deputy Leader of the Council and Cabinet Member for Housing
Councillor Steve Albon	Cabinet Member for Cleansing and Coastal Services
Councillor Rob Yates	Cabinet Member for Corporate Services
Councillor Heather Keen	Cabinet Member for Neighbourhoods
Councillor Ruth Duckworth	Cabinet Member for Regeneration and Property

## 10 January 2024 to 31 October 2024

Decision to be Considered	What the Decision will mean	1. Decision Path/ 2. Lead Officer	Lead Cabinet Member	For Decision by (in case of O & S, consultation date)	Decision Type	Details of any information likely to be considered in private under Schedule 12A of the Local Government Act 1972	Documents submitted to the Decision Maker
Draft Corporate Plan for 2024-28	Agreement to progress with the public consultation of the draft Corporate Plan for 2024-28. Review of final Corporate Plan 2024-28 - to consider the findings from the public consultation and Approval of Final Corporate Plan 2024-28.	1.Cabinet  Overview & Scrutiny Panel  Cabinet  Council 2.Hannah Thorpe, Head of Strategy and Transformation	Councillor Rick Everitt, Leader of the Council and Cabinet Member for Strategy and Transformation	19 Oct 23  16 Jan 24  25 Jan 24  8 Feb 24	Policy Framework		Cabinet report  OSP report  2nd Cabinet report  Council report

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Treasury Management Strategy & Annual Investment Strategy 2024/25		1.Governance & Audit Committee  Cabinet  Council 2.Chris Blundell, Director of Corporate Resources & S151 Officer	Councillor Rob Yates, Cabinet Member for Corporate Services	29 Nov 23  11 Jan 24  8 Feb 24	Budget setting		Governance & Audit Committee report  Cabinet report  Council report
Medium Term Financial Plan 2024-28		1.Cabinet 2.Chris Blundell, Director of Corporate Resources & S151 Officer	Councillor Rob Yates, Cabinet Member for Corporate Services	11 Jan 24	Key		Cabinet report
Council tax Base Calculation Report		1.Cabinet 2.Chris Blundell, Director of Corporate Resources & S151 Officer	Councillor Rob Yates, Cabinet Member for Corporate Services	11 Jan 24	Key		Cabinet report

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HRA Budget 2024/25		1.Cabinet  Overview & Scrutiny Panel  Council 2.Chris Blundell, Director of Corporate Resources & S151 Officer	Councillor Rob Yates, Cabinet Member for Corporate Services	11 Jan 24  16 Jan 24  8 Feb 24	Budget setting		Cabinet report  OSP report  Council report
Budget 2024/25 including Fees and Charges		1.Cabinet  Overview & Scrutiny Panel  Council 2.Chris Blundell, Director of Corporate Resources & S151 Officer	Councillor Rob Yates, Cabinet Member for Corporate Services	11 Jan 24  16 Jan 24  8 Feb 24	Budget setting		Cabinet report  OSP report  Council report

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Fees and Charges for 2024/25	To agree the 2024/25 fees and charges	1.Cabinet  Overview & Scrutiny Panel  Cabinet  Council 2.Chris Blundell, Director of Corporate Resources & S151 Officer	Councillor Rob Yates, Cabinet Member for Corporate Services	11 Jan 24  16 Jan 24  25 Jan 24  8 Feb 24	Non-Key		Cabinet report  OSP report  2nd Cabinet report  Council report
Purchase of Section 106 Affordable Housing Units	Approval to purchase of 7 Affordable Rented Homes within the Housing Revenue Account (HRA).	1.Overview & Scrutiny Panel  Cabinet 2.Ashley Jackson, Head of Housing and Planning	Councillor Helen Whitehead, Deputy Leader and Cabinet Member for Housing	16 Jan 24  25 Jan 24	Key		OSP report  Cabinet report
Decision for Coastal & Beach Public Spaces Protection Order (PSPO) renewal to 2027	Renewal of Coastal & Beach PSPO to 1st April 2027	1.Overview & Scrutiny Panel  Cabinet 2.Lisa Collingwood, Education Enforcement Officer	Councillor Steve Albon, Cabinet Member for Cleansing and Coastal Services	16 Jan 24  25 Jan 24	Key		OSP report  Cabinet report

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Land at Shottendane Road	To consider proposals for the use of land and approve public consultation.	1.Overview & Scrutiny Panel  Cabinet 2.Bob Porter, Director of Place	Councillor Helen Whitehead, Deputy Leader and Cabinet Member for Housing	16 Jan 24  25 Jan 24	Key		OSP report  Cabinet report
Temporary Staff Contract	The procurement of a new temporary agency staff contract to maintain service delivery across all operational roles and administrative functions following the expiry of the current contract.	1.Overview & Scrutiny Panel  Cabinet 2.Matthew Elmer, Head of Cleansing Services	Councillor Steve Albon, Cabinet Member for Cleansing and Coastal Services	16 Jan 24  25 Jan 24	Key		OSP report  Cabinet report
EKS transition programme business case for approval	EKS Revenues and Benefits and Customer services will transition to a Local authority trading company if approved.	1.Cabinet 2.Jasvir Chohan, Interim East Kent Services Transition Manager	Councillor Rob Yates, Cabinet Member for Corporate Services	25 Jan 24	Non-Key		Cabinet report
Council Tax Resolution Report		1.Council 2.Chris Blundell, Director of Corporate Resources & S151 Officer	Councillor Rob Yates, Cabinet Member for Corporate Services	8 Feb 24	Budget setting		Council report

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Purchase of 2 by 7.5 tonnes road sweepers for TDC Cleansing - total cost £300,000.00	Thanet's streets will be kept clear of litter and detritus. TDC owns no sweepers at this moment in time.	1. Overview & Scrutiny Panel  Cabinet 2. Matthew Elmer, Head of Cleansing Services	Councillor Steve Albon, Cabinet Member for Cleansing and Coastal Services	15 Feb 24  29 Feb 24	Key		OSP report  Cabinet report
Changes to the statutory Instrument governing the level of fines for fly tipping, Breach of Duty of care	Level of FPNs to be increased for offences related to fly tipping and waste duty of care	1. Overview & Scrutiny Panel  Cabinet 2. Eden Geddes, Enforcement and Multi Agency Task Force Manager	Councillor Heather Keen, Cabinet Member for Neighbourhoods	15 Feb 24  29 Feb 24	Key		OSP report  Cabinet report
Spend of £261,032.00 to purchase fleet camera and tracker systems	The equipment will provide evidence for 3rd party insurance claims, vehicle theft, vandalism and careless driving.	1. Overview & Scrutiny Panel  Cabinet 2. Matthew Elmer, Head of Cleansing Services	Councillor Steve Albon, Cabinet Member for Cleansing and Coastal Services	12 Mar 24  14 Mar 24	Key		OSP report  Cabinet report
Purchase of property for use as Temporary Accommodation	Approval to purchase of property for use of TA as identified within the capital programme	1. Cabinet 2. Ashley Jackson, Head of Housing and Planning	Councillor Helen Whitehead, Deputy Leader and Cabinet Member for Housing	14 Mar 24	Non-Key		Cabinet report



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Department for Levelling Up, Housing and Communities externally funded project - approval for the grant and lease arrangements for the Margate Digital project	East Kent College Group will be able to move forward with the delivery of the Margate Digital project in Margate High Street.	1.Cabinet 2.Louise Askew, Head of Regeneration and Growth	Councillor Ruth Duckworth, Cabinet Member for Regeneration and Property	29 Feb 24	Non-Key		Cabinet report
Department for Levelling Up, Housing and Communities externally funded projects update and approvals	Key decisions and approvals required for the government funded regeneration projects in Ramsgate/Margate	1.Overview & Scrutiny Panel  Cabinet 2.Louise Askew, Head of Regeneration and Growth	Councillor Rick Everitt, Leader of the Council and Cabinet Member for Strategy and Transformation	Before 20 Mar 24  Before 29 Mar 24	Key		OSP report  Cabinet report
Q3 Treasury Report	To provide an update on Treasury strategy and performance	1.Governance & Audit Committee 2.Chris Blundell, Director of Corporate Resources & S151 Officer	Councillor Rob Yates, Cabinet Member for Corporate Services	6 Mar 24	Non-Key		Governance & Audit Committee report
Corporate Risk Management Quarterly Update		1.Governance & Audit Committee 2.Chris Blundell, Director of Corporate Resources & S151 Officer	Councillor Rob Yates, Cabinet Member for Corporate Services	6 Mar 24	Non-Key		Governance & Audit Committee report

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TLS procurement - Fire door replacement Contract	The letting of a 5 year contract, with the option to extend for a further 2 years.  To supply and fit fire doors to low rise flatted blocks that are in the HRA social housing stock	1.Cabinet 2.Sally O'Sullivan, Head of Tenant and Leaseholder Services	Councillor Helen Whitehead, Deputy Leader and Cabinet Member for Housing	14 Mar 24	Non-Key		Cabinet report
Budget Monitoring 2023/24: Report No.3	To provide an update on the Financial Position & Forecast Outturn	1.Cabinet 2.Chris Blundell, Director of Corporate Resources & S151 Officer		14 Mar 24	Non-Key		Cabinet report
Department for Levelling Up, Housing and Communities externally funded projects update and approvals	Required approvals to made for the Ramsgate Levelling Up Fund/ Margate Levelling Up Fund / Future High Street Fund / Margate Town Deal approvals	1.Cabinet 2.Louise Askew, Head of Regeneration and Growth	Councillor Rick Everitt, Leader of the Council and Cabinet Member for Strategy and Transformation	Before 29 Mar 24	Key		Cabinet report
Adopt a new and revised Strategic Asset Management Plan	The new SAMP [Strategic Asset Management Plan] will provide a road map for estates to demonstrate how it is going to achieve the Council priorities.	1.Cabinet  Council 2.Andreea Plant, Head of Property	Councillor Ruth Duckworth, Cabinet Member for Regeneration and Property	Before 31 Mar 24  Before 30 Apr 24	Policy Framework		Cabinet report  Council report

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A combined PSPO for Alcohol and Anti-social behaviour from July 2024 to July 2027	Bringing the two PSPO in line with each other from July 2024 will streamline the enforcement of all aspects of the PSPO and allow for more effective understanding from residents and from enforcement officers.	1. Overview & Scrutiny Panel  Cabinet 2. Jo-Anna Taylor	Councillor Heather Keen, Cabinet Member for Neighbourhoods	Before 30 Jun 24  Before 31 Jul 24	Key		OSP report  Cabinet report
Phase 2 of the Public Toilets Refurbishment and Renewal Project	Approval of the site selection, design and specification for phase 2 of the Public Toilet Refurbishment and Renewal Project	1. Overview & Scrutiny Panel  Cabinet 2. Tony Marmo, Head of Coastal and Public Realm	Councillor Steve Albon, Cabinet Member for Cleansing and Coastal Services	Before 30 Sep 24  Before 31 Oct 24	Key		OSP report  Cabinet report