

Amendment to the Calendar of Meetings 2024-27

Annual Council	10 October 2024
By	Ingrid Brown, Head of Legal and Democracy & Monitoring Officer
Cabinet Portfolio Member	Councillor Yates, Cabinet Member for Corporate Services
Key Decision	no
Decision classification	Unrestricted
Call in status	n/a
Ward:	Thanet Wide

Purpose of the Report

Officers have requested for a Governance and Audit Committee meeting on 4 November 2024 in order to replace the Governance and Audit Committee originally scheduled on 3 October.

Recommendation(s):

That Council agrees to add to the calendar of meeting 4 November 2024 as a new meeting date of the Governance and Audit Committee.

1. Summary of Reasons

- 1.1 In order to enable the efficient administration of council business and delivery of council services, there needs to be planned activities that cover the period of a municipal/financial year. Planned schedule of meetings advises both officers and Members on when to carry out given council activities and to that end enhances the decision making process.

2. Background

- 2.1 Full Council is the correct body to agree the calendar of meetings. The Chair of a Committee may call extraordinary meetings of a committee, but they do not have the power to move a regular meeting of their committee, as a result any request to move an ordinary committee needs to come before Full Council to make a decision.

3. Relevant Issues

- 3.1 An error was made by Democratic Services in sending out the appointments for the original revised Governance and Audit meeting date arising from the July Full Council meeting. When this error was discovered, many members and officers could not attend the correct meeting date. As such a new meeting is needed. An extraordinary meeting of the Governance and Audit Committee could not be called as an entire meeting with all regular items was needed as opposed to a single significant topic.

4. Alternative Options

- 4.1 That Council agrees to add to the calendar of meeting 4 November 2024 as a new meeting date of the Governance and Audit Committee.
- 4.2 That Full Council makes no changes to the calendar, this is not recommended as it would mean that there would be no autumn Governance and Audit Meeting.

5. Consultation

- 5.1 The subject matter does not require a formal consultation as this is part of the Council organising its internal work processes.

6. Corporate Implications

6.1 Finance and Resources

- 6.1.1 There are no financial implications arising directly from this report.

6.2 Legal and Constitutional

- 6.2.1 There are no particular legal implications arising directly from this report. The functions that are the subject of this report are for Council to decide. It is usual for the calendar of meetings to be decided at the annual meeting of Full Council but there is nothing to prevent the Calendar being determined at the proposed time as recommended in this report.

6.3 Council Policies and Priorities

- 6.3.1 This report relates to the following corporate priorities: -

- To work efficiently for you

6.4 Risk

- 6.4.1 There are no risk implications arising directly from this report.

6.5 Climate Change and Biodiversity

- 6.5.1 There are no climate change and biodiversity implications arising directly from this report.

7. Equality, Equity and Diversity Implications

- 7.1 There are no equity and equality issues arising directly from this report but the Council needs to retain a strong focus and understanding on issues of diversity amongst the local community and ensure service delivery matches these.

8. Crime and Disorder Implications and Community impact

- 8.1 There are no crime and disorder implications nor community impact arising from this directly from this report.

Subject History

At each Annual Council meeting, the Council can adopt or update its work programme. Historically Thanet District Council agrees on a multi year calendar of meetings.

Appendices

None

Background Papers

None

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Report Sign Off / Signed off by / Date sent / Date signed off / Initials

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